**Metadata Required for Projects**

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| **Basic Information** |
| **Status** | Stage of a resource’s lifecycle and how tDAR treats its content |
| *Draft* | The resource is under construction and/or incomplete |
| *Active* | The resource is considered to be complete |
| **Title** | If a formal title is given for the resource (as with a report) use this. If no title is supplied, the suggested formula is 'Content, Investigation Type or Site Name, Site Name or Specific Geographic Location'. |

**Choose an account to bill from**

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| **Additional Citation Information** |
| **URL** | Stable URL for objects available elsewhere online |

**Abstract/Description**

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| **Organize the Resources within a Project** |
| **When Browsing sort resource by (select one)** |  Resource type, relevance, ID, ID (most recent), title, title (z-a), project, date, date (most recent), date updated, date created, date updated (most recent) |
| **Display collection as (select one)** | list, list (full), grid, map |

**tDAR Collections**

**Collection Membership (*Note*: adding this project to a collection will not include the resources within this project.)** Select a collection

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| **Individual and Institutional Roles** |
| **Person** | Last name, first name, contact (contact, contributor, translator, field director, lab director, principal investigator, project director, landowner, sponsor), email (optional), Institution name (optional) |
| **Institution** | Institution Name, contact (contact, contributor, collaborator, landowner, sponsor, permitting agency, repository, prepared by, submitted by) |

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| **Project Specific or Agency Identifiers** |
| **Name** | Description of the following agency or image identifier |
| **Value** | Number, code or other identifier |

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| **Spatial Terms** |
| **Geographic Terms** | Enter geographic keyword |
| **Geographic Region** | Enter coordinates of geographic location of dataset, or use the map to draw a bounding box around the region |

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| **Investigation Types**(check all that apply) |
| Archaeological OverviewArchitectural DocumentationArchitectural SurveyBioarchaeological ResearchCollections ResearchConsultationData Recovery / ExcavationEnvironment ResearchEthnographic ResearchEthnohistoric ResearchGeophysical SurveyGround Disturbance Monitoring | Heritage ManagementHistoric Background ResearchMethodology, Theory, or SynthesisReconnaissance / SurveyRecords Search / Inventory CheckingRemote SensingResearch Design / Data Recovery PlanSite Evaluation / TestingSite StabilizationSite Stewardship MonitoringSystematic Survey |

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| **Material Types**(check all that apply) |
| BasketryBuilding MaterialsCeramicChipped StoneDating SampleFaunaFire Cracked RockGlassGround StoneOther (enter keyword) | HideHuman RemainsMacrobotanicalMetalMineralPollenShellTextileWood |

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| **Cultural Terms** (Check all that apply) |
| Pre-ClovisPaleoIndian  Clovis Folsom DaltonArchaic Early Archaic Middle Archaic  Late ArchaicHopewellWoodland Early Woodland Middle Woodland  Late WoodlandPlains VillageMississippianAncestral PuebloanHohokamMogollonPatayanFremontHistoric African American Chinese American Euroamerican Japanese American Historic Native American SpanishOther (enter a keyword) |

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| **Site Terms** |
| Site Information | Site name/number |
| **Site Type**(Check all that apply) |
| Domestic Structure or Architectural Complex Settlements Encampment Hamlet/village Town/city Domestic structures Brush structure Cave House House Mound Wattle & Daub (Jacal) structure Longhouse  Pit house/earth lodge Room block/compound/pueblo Rock Shelter Shade structure/ramada Tent ring/tipi ring Platform mound Wigwam/wetu Plank houseResource extraction/Production/Transportation Structure or Features Agricultural or Herding Agricultural Field or Field FeatureCanal or canal feature Corral Reservoir Terrace Water control feature Commercial or industrial structures Factory/workshop Mill Fish trap/weir Hunting/trapping  Butchering/kill site Hunting blind Large game jump Mine Mine Tunnels Mine-related structures Quarry Road, trail, and related structures or features Bridge Causeway Linear Feature Railroad Road Trail Funerary and Burial Structures or Features Cemetery Burial Mound Charnel House Isolated Burial Ossuary Burial Pit Tomb Non-domestic structures Ball court Church/religious structure  Ancient church/religious structure Historic church/religious structure Communal/Public structure Ancient communal/public structure Historic communal/public structureGreat house/big houseGovernmental Structure Ancient governmental structure Historic governmental structureKiva/great kivaMilitary structureMound/earthwork Building substructure Ancient earthwork Military earthwork  Geometric/effigy/zoomorphic moundPalacePalisadePlazaPyramidStairwayStructure Ancient structure Historic structureSweat house/sweat lodgeTemple Archaeological Feature Artifact scatterCairnFenceHearthIsolated artifactIsolated featureKilnMiddenBurned rock middenSheet middenTrash middenMilling FeatureBedrock grinding featureMilling binPitRefuse pitRoasting pit/oven/hornoStorage pitPost hole/post moldRock alignmentRock Art Intaglio/geoglyph Petroglyph PictographWater-related Shipping-related structure Shipwreck Submerged aircraft |

**General Keywords**

Enter general keyword

**Notes**

Enter type of note (general, redaction, rights & attribution, administrative)

Enter note

**Museum or Archive Collections**

Enter source collection

Enter related or comparative collections

**\*\*Permissions are assigned after these data are entered\*\***